



JIM NED CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

GLEN TEAL, ED.D.
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Proof of Residency Requirements

(revised 7/29/20)

Proof of Residency in the JNCISD boundaries must be established PRIOR to enrollment.

Jim Ned CISD accepts the following documents as Proof of Residency:

1. A Jim Ned CISD address is required. Campus secretaries and/or principals will verify the address provided at the time of enrollment to ensure the residence falls within the JNCISD boundaries. The address can be verified through the Taylor County Appraisal District or the Runnels County Appraisal District system. If there is any concern, the campus secretary, principal, or designee should contact the Superintendent's Office for further verification.
2. Proof of the student(s)/family living in the home is required; If new to the district, a contract on a home/land or a lease/rental agreement on a home is required. The contract or lease/rental agreement must be signed/dated appropriately to enroll in the district.
3. **TEMPORARY TRANSFER – PENDING CLOSING:** Enrollment based on the purchase of a home in the JN attendance area with a future closing date must be approved by the superintendent. A signed contract on the home, a closing date, & a move-in date is required. If the transfer is approved & the family is not moved in at the stated move-in date on the Pending Closure form, the district may withdraw the student(s) at that time as directed by the superintendent's office.
4. **TEMPORARY TRANSFER – NEW CONSTRUCTION:** Enrollment based on a new construction contract must be approved by the superintendent and, if approved, the student(s) will be allowed to enroll on a transfer for 1-year. Continued enrollment beyond 1-year is contingent upon the construction being completed and proof of living in the home being established by the end of 1-year from the date of enrollment.
5. The superintendent's office will review transfers allowed for new construction on an annual basis & determine the continued enrollment or withdrawal of the student(s) involved.
6. Communication regarding the status of the transfer and/or continued enrollment of the student(s) will occur from the superintendent's office to the parent(s) as well as to the campus(es) of the student(s) via e-mail sent to the campus principal and secretary.

In addition, at least one of the following is required & must be dated within the last 60 days:

1. Trash pickup bill;
2. Cable/internet bill;
3. Landline phone bill;
4. Mail from a federal or state government agency; or
5. Current documents issues by the U.S. Military indicating residence address.

Other documents required districtwide to enroll include:

1. Birth certificate;
2. Social security card;
3. Immunization record;
4. Photo ID of parent(s) or guardian(s) enrolling the student (Driver's License); &
5. *If the enrolling student(s) will be living in a home of relatives within the JNCISD boundaries, a signed and notarized "Residence Affidavit" regarding the living arrangement is required from the homeowner and the parent(s) of the student(s). The affidavit form is located in the Superintendent's Office and must be completed and notarized at the Administration Building.*

JIM NED HIGH SCHOOL
PO Box 9 Tuscola, TX 79562
Principal – Treva Gambrell
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JIM NED MIDDLE SCHOOL
PO Box 9 Tuscola, TX 79562
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LAWN ELEMENTARY
318 Ave. E Lawn, TX 79530
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BUFFALO GAP ELEMENTARY
665 Vine Street Buffalo Gap, TX 79508
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